

**UNIVERSITY OF CONNECTICUT**  
Department of Human Resources

**Change in Bargaining Unit Status for Non-Teaching Professional Employees**

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**Employee Information**

\_\_\_\_\_  
*Employee*

\_\_\_\_\_  
*Employee #*

\_\_\_\_\_  
*Department*

\_\_\_\_\_  
*Unit #*

**Title Change**

**Previous Title**

\_\_\_\_\_  
*Payroll Title*

\_\_\_\_\_  
*Functional Title*

**New Title**

Permanent

Temporary

\_\_\_\_\_  
*Payroll Title*

\_\_\_\_\_  
*Functional Title*

\_\_\_\_\_  
*Effective Date (period of time)*

**Section 5-270 of CGS criteria met:**

Managerial employee: a) \_\_\_\_ b) \_\_\_\_ c) \_\_\_\_ d) \_\_\_\_ Confidential employee: \_\_\_\_

Job description attached

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**Approved by Human Resources:**

\_\_\_\_\_  
*Human Resources Associate*

\_\_\_\_\_  
*Date*

cc: Hiring Department  
Division Head  
UCPEA  
File