



# Human Resources & Payroll News

Special “*Work/Life Expo*” Edition

October, 2011

## Celebrate it!

The University of Connecticut fosters a healthy workplace and is proud to sponsor this series of events that highlight and strengthen the importance of work-life balance.

Human Resources and Payroll are committed to the idea that we need to help nurture and build our UConn family; and that balancing achievement and enjoyment requires work, health, life and service. We are thrilled to work with the Work/Life Oversight Committee to be part of this year’s National Work & Family Month and Work/Life Expo.

Please take a moment to stop by and meet a few of our dedicated staff members during the Work/Life Expo event on October 6th from 9am-2pm in the Student Union Ballroom.



### Dental Coverage for Dependent Children Ends at Age 19

*“Faculty and staff are often surprised when they learn that dental coverage for children automatically ends on the first of the month following their child’s 19th birthday. Coverage can be continued for up to 18 months on COBRA.”*

Vivian Cadenhead  
Human Resources Assistant

### Qualifying Status Changes for Health Benefits

*“Outside of the annual Health Benefits Open Enrollment period, employees are permitted to make changes only with a qualifying status event, such as a change in marital status or the birth/adoption of a child. Check out the “Life Events” pages on our Benefits website that provide checklists for employees experiencing changes in their lives.”*

Cindy Uccello  
Human Resources Assistant

### Mandatory Maintenance Medications

*“As a reminder to faculty and staff on maintenance medications, starting October 1, 2011 your refills of maintenance medications must be via mail order through Caremark or at more than 250 participating pharmacies. As of the date of this publication, the following pharmacies have signed up for the mail order program: CVS, Stop & Shop, Big Y, Price Chopper, ShopRite and more.”*

Lori Vivian  
Manager of Human Resources Employee Benefits

### Work/Life Connections Website

*“The Work/Life Connections website provides faculty, staff and students with a wide range of helpful information about resources in the community and through their employment to meet the challenges of balancing all facets of their lives.”*

Vicki Fry  
Human Resources Leave Administrator



## A Message from the Directors of Human Resources & Payroll

**Aliza Wilder, Director of Human Resources**  
**Jennifer Person, Director of Payroll**

Human Resources & Payroll continue to strive to enhance the services we provide to our faculty and staff. We recognize that a job well done means providing you with access to information where and when you need it. This responsibility takes many forms, including the implementation of new systems, the improvements of our websites and online services, and an increased presence on our campuses. We encourage you to avail yourself of the many services we provide, such as our Work/Life website, Caring about "U"Conn and professional development programs.

You may not know all of the faces of Human Resources and Payroll, but please know that we are hard at work with a focus on serving the educational mission in the largest sense, but with a keen understanding of the importance of each and every member of our university community.

### Major Life Changes

*"Did you recently get married or have a baby? Life changes can affect many aspects of your pay, including taxes and deductions. Be proactive and review your pay stubs periodically. And be sure that we have your most recent contact information on file."*

Karla Desjardins  
Payroll Supervisor

### 403b and 457 Plans

*"Participation in a supplemental retirement program not only allows you to bolster your retirement savings, but also results in immediate income tax reductions."*

Seth Jodoin  
Payroll Business Analyst



### Charitable Giving

*"Simplify your charitable giving and show your support by having your donation deducted biweekly through your paycheck. The Foundation's Close to Home Campaign and the Connecticut State Employee Charitable Campaign provide for this easy option."*

Jennifer Person  
Payroll Director

### Assurance Through Direct Deposit

*"Thinking about taking a long weekend to view the beautiful Fall foliage? Sign up for direct deposit and be assured that your check is in your bank account even if you're not here on pay day!"*

Sharon Watson  
Payroll Administrative Specialist

### Dependent Care Assistance Program Equals Tax Savings

*"The State of Connecticut offers a Dependent Care Assistance Program that provides a tax-free way for you to pay for dependent care expenses. This could equate to more than \$1000 in federal tax savings for individuals in certain tax brackets! Enrollment occurs once a year in November. Be on the lookout for 2012 information!"*

Ellen Lowe  
Assistant Payroll Director

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